



# GOVINDPUR COLLEGE

DEVI VIHAR, GOVINDPUR, CUTTACK  
ODISHA, INDIA, PIN- 754003

Ph : 0671-2854413 (OFF)  
0671-2854500 (FAX)  
Cell : 09437273166, 09439282622  
09438140811, 09437127024  
Website : www.govindpurcollege.org  
E-mail.govindpurcollege@gmail.com

L.No. 194A/C/19

Date : 7.8.19

## OFFICE ORDER

Considering the need of the hour it is felt that the Grievance Redressal Cell should be constituted in order to meet different types of grievances and Harassments (Physical, Sexual, Mental etc.) faced by the students on regular intervals. The Institution takes extreme care & concerns to constitute Grievance Redressal Cell with the senior members to be sensitive enough to address the problems and take steps as and when required.

### Objective

The objective of Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. The objectives of the cell are

1. To Develop an organisational framework to resolve the Grievance of students.
2. To enlighten the students on their duties and responsibilities
3. To ensure a democratic environment in the campus.
4. To make the institution student friendly.
5. To solve the various personal and educational related grievances of the students
6. To ensure the Qualitative as well as Quantitative development of the institution.

The final responsibility for Grievance Redressal rests with the principal of the college.

### Function

To make all necessary arrangements for receiving representations / complaints / grievances / from students relating to general administration, examination and evaluation and any other problems relating to the functioning of a student in the college. The cell is constituted. The main functions of the Grievance Redressal Cell are as follows.

1. To examine the grievances.
2. To make necessary recommendations to the principal.
3. To hand over the grievances relating to examination to proper forum for redressal.
4. To redress the grievances with an immediate effect.

In case the members fail to find out any solutions then the matter is referred to the principal for final comment on the matter.

Considering the nature and depth of grievances due inquiry is made by the members of the cell and through discussion the matter is solved. If anybody is found to be guilty for any kind of nuisance he or she is given punishment with due consultation with the principal.

Saikatara Sengupta  
Signature of the Co-ordinator

Grievance Redressal Cell



Signature of the Principal

7/8/19

*Enriching the higher education  
since ninty.*





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L.No. ....

Date : .....

The Grievance Redressal Cell is constituted consisting on the following members on 07.02.2019. They are requested to be sensitive towards the grievances raised by the students cares should be taken to give proper justice as per the gravity of the situations.

- |   |          |                                 |
|---|----------|---------------------------------|
| 1. Prof.(Dr) Gagan Bihari Beura (Principal)       | Chairman | <i>Gagan Bihari Beura</i>       |
| 2. Dr. Sasikanta Sarangi, Asst.Prof. In Odia      | Member   | <i>Sasikanta Sarangi</i>        |
| 3. Baikuntha Bihari Pradhan, Asst. Prof. In Math  | Member   | <i>Baikuntha Bihari Pradhan</i> |
| 4. Rudra Prasada Satpathy Asst. Prof. In Commerce | Member   | <i>Rudra Prasada Satpathy</i>   |
| 5. Saudamini Mohanty Asst. Prof. In Odia          | Member   | <i>Saudamini Mohanty</i>        |

MEETING NO. 1

A meeting of Grievance Redressal Cell is held on Dt:- 07.08.2019 under the chairmanship of the principal and in the presence of the members in his office chamber to discuss and sort out the grievances / complaint raised by the students.

MEMBERS PRESENT-

- |  |        |                                |
|--|--------|--------------------------------|
| 1. Kailash Chandra Das, Asst. Prof. .in History    | Member | <i>Kailash Chandra Das</i>     |
| 2. Pratap Ranjan Mohapatra, Asst. Prof. in Pol.Sc. | Member | <i>Pratap Ranjan Mohapatra</i> |
| 3. Bandana Behera, Asst. Prof. In Physics          | Member | <i>Bandana Behera</i>          |
| 4. Dr. Sasikanta Sarangi Asst. Prof. In Odia.      | Member | <i>Sasikanta Sarangi</i>       |
| 5. Swagatika Sahoo, Asst. Prof. In Chemistry       | Member | <i>Swagatika Sahoo</i>         |
| 6. Bholanath Sahoo, Asst. Prof. in Sanskrit        | Member | <i>Bholanath Sahoo</i>         |

At the outset the Administrative Bursar Asst. Prof. Kailash Chandra Das (Lect.in History) pointed out that women students are complaining about no availability of Women's Hostel for which they are facing acute problems for accommodation.

Another member Asst. Prof. Pratap Ranjan Mohapatra (Lect.in Pol.Sc.) raised about some students frequently complaining about the non-availability of safe drinking water in the college campus.

Similarly, other member Asst. Prof Swagatika Sahoo (Lect. In Chemistry) pointed out complaint about the requirement of a cycle stand for the students.

After thorough discussion on the complains raised by the students it is resolved that the construction work of women's Hostel from UGC Grant will be started at an early so that Accommodation facility for women students can be provided from the coming session.

Similarly the second complain regarding a water purifier with cooler will be installed shortly to provide safe drinking water to the students.

And, on the third complain regarding cycle stand is to be made soon in the current academic year. The meeting is ended with vote of thanks to the chair and members present in the meeting.

*Sasikanta Sarangi*  
Signature of the Co-ordinator  
Grievance Redressal Cell



*Gagan Bihari Beura*  
Signature of the Principal  
7/8/19.  
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GOVINDPUR, CUTTACK-754003

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L.No. ...1C/19C/24.....

Date : ...1.3.24.....

**OFFICE ORDER**

The Grievance Redressal Cell constituted consisting on the following members on 01.03.2024 with the chairmanship of new Principal. It is requested to be sensitive towards the grievances raised by the students cares should be taken to give proper justice as per the gravity of the situations.

- |  |          |                          |
|--|----------|--------------------------|
| 1. Prof. Kailash Chandra Das (Principal)           | Chairman |                          |
| 2. Dr. Sasikanta Sarangi, Asst.Prof. In Odia       | Member   | Sasikanta Sarangi        |
| 3. Baikuntha Bihari Pradhan, Asst. Prof. In Math   | Member   | Baikuntha Bihari Pradhan |
| 4. Rudra Prasada Satapathy Asst. Prof. In Commerce | Member   | Rudra Prasada Satapathy  |
| 5. Saudamini Mohanty Asst. Prof. In Odia           | Member   | Saudamini Mohanty        |



Signature of the Principal  
PRINCIPAL  
GOVINDPUR COLLEGE  
GOVINDPUR, CUTTACK-754003



# GOVINDPUR DEGREE COLLEGE

Devi Vihar, Govindpur, Cuttack, Odisha, 754003

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- ▶ Anti Raging Cell
- ▶ Grievance Redresal Cell
- ▶ IQAC Cell
- ▶ SC/ST Cell

## GOVINDPUR DEGREE COLLEGE

Devi Vihar, Govindpur, Cuttack, Odisha, 754003



### Welcome to Govindpur Degree College

On the holy bank of river "Devi" our Govindpur College was established on the auspicious day of 5th January,1990(Friday) on the colossal area of 10acresof land on the premises of "DeviVihar" the revenue village of Govindpur under Kantapada Block of Cuttack District...

https://govindpurcollege.org/Grievance-Redresal-Cell.php